

Connection required for Water & Electricity (date):

____/____/____

Applicant

- If you have not received your account by the 28th, it is your responsibility as the consumer to contact NRE for the outstanding balance. Please note the Rental, Water and Electricity accounts are payable on the 1st day of every month.
- If RENTAL, WATER or ELECTRICITY payments are not received in time, a demand fee will be debited to your account. If no payment is received after the demand SMS, the ELECTRICITY SUPPLY WILL BE DISCONNECTED and a reconnection fee will be payable.
- If RENTALS or LEVIES are in arrears the same rule as in (previous point) above will apply regarding the disconnection of Electricity. This will be applied independent of who the letting agent or managing agent is.
- An admin fee of R 30.00 will be charged should corrections be made due to an incorrect account number used when payment is made.
- Please note that your deposit will be refunded after all the account were paid in full. The payment will take six to ten weeks to process. An admin fee will be charged if the deposit should be utilized for repairs.

I/We the undersigned, herewith declare that the aforementioned is correct. The applicant will provide National Real Estate with whatever additional personal or other information may be reasonably required to consider the application. While National Real Estate will ensure any personal information so obtained remains confidential, the applicant thereby consents to:

- National Real Estate having access to personal and commercial information which may be obtained from any third parties including, without litigation, information from credit reference agencies.
- National Real Estate making available, to credit reference agencies, any information regarding the management of any accounts, including any failure to meet the agreed terms and conditions. Credit reference agencies may in turn make such information available to other credit grantors.
- National Real estate may use your contact details for internal marketing, but will never distribute your details to external parties.

NB!!! YOU MUST MAKE AN APPOINTMENT AT OUR OFFICES FOR AN INSPECTION DURING THE FIRST WEEK OF OCCUPATION

DATE: _____ SIGNED BY APPLICANT: _____

APPLICATION FOR ACCOMMODATION (PERMISSION OF GUARDIAN)

Full names & surname of guardian: _____

I D no: _____

Married in / out of community of property / unmarried / divorced / widowed

Present home address: _____

Full postal address & postal code (if different from home address): _____

Tel. and / or cell no.: _____

E-mail address: _____

Employer: _____ Tel.: _____

Work address: _____

I/We hereby give permission to _____

I D no. _____ to sign the contract for the leasing of

_____ on my behalf, and I/We undertake to cover all costs arising from the letting of the premises. I/We acknowledge that I/we take full responsibility for the flat. I/we acknowledge that I/we will be bound to the terms of the Agreement of Lease.

DATE: _____ SIGNED BY GUARDIAN: _____

KINDLY COMPLETE IN FULL AND RETURN TO RESIDENTIAL LETTING DEPARTMENT, FAX NO. 051 430 1322

N.B.

A NON REFUNDABLE FEE OF R150.00 IS PAYABLE IMMEDIATELY FOR THE ITC CHECK AND APPLICATION ADMINISTRATION.

THE FOLLOWING PROCEDURES MUST BE FOLLOWED IF YOU WANT TO RENT A FLAT/TOWNHOUSE/HOUSE/COTTAGE/PLOT FROM NATIONAL REAL ESTATE

The premises **MUST** be viewed from the inside and outside. Thereafter the person who is applying and in whose name the Lease Agreement will be, must complete the application form in full and that person must personally sign the application form.

- N.B.** {
1. The person who is applying must supply us with a copy of his/her latest pay slip (or alternatively at least four months' bank statements),
 2. I.D. document.
 3. Copies of the I.D. documents of **ALL** the adult persons who will be staying in the premises.
 4. Proof of current Residence.

The above documents can be faxed or emailed to Residential Letting:

051 430 1322 or rentals@nationalre.co.za

You can call for any further Assistance on 051 405 9990.

NO STUDENTS OR PERSONS UNDER THE AGE OF 18 MAY APPLY. ONLY THEIR GUARDIANS MAY APPLY.

ONLY after we have received all the relevant documentation will your application be screened. Should your application be approved, only then the deposit amount will be calculated plus the contract fee of **R700.00** and **inspection fee. (as per unit size)**

You will then be advised telephonically within approximately 48 (forty eight) hours, whether your application has been approved or not.

IF your application has been approved, only then the contract fee, deposit and inspection fee will be payable at our offices or into our bank count, within 24 (twenty four) hours.

Our banking details are:

Account holder:	NATIONAL REAL ESTATE
Bank:	STANDARD BANK,
Branch:	BRANDWAG,
Branch code:	051001,
Bank account number:	041257537.

The reference number as provided must appear on your bank deposit slip as reference **otherwise your payment cannot be allocated.** As soon as the payment was made, the deposit slip **must be faxed for attention of the letting clerk who assisted you with your application.**

PLEASE NOTE THAT NO DEPOSIT WIL BE CALCULATED BEFORE YOUR APPLICATION HAS BEEN APPROVED.

KINDLY COMPLETE THIS SECTION FOR OUR RECORD PURPOSES ONLY

N.B.

PLEASE INDICATE BELOW ON WHAT DID YOU RESPOND:

- Volksblad The Daily Sun Express
- Word of mouth
- To let sign
- Internet
- Other : _____